



Monument Manor Neighborhood Association

PO Box 892 • Joshua Tree, CA 92252

www.monumentmanorneighborhood.com

**Follow-Up Board of Directors Meeting
Saturday, October 28, 2017 at 2-4pm
Linda Doyle's home**

Attendance: Dan Stork, Linda Doyle, Geary Hund, Ellen Jackman **Minutes approved by board✓**

1. Membership ... (Dan)

Dan suggested that we lay out timeline schedule for membership efforts for next year.

November

- **TO DO: Geary** will reach out to Diane Kuntz and Anita Dobbs after we review/approve today's meeting notes. **Done✓**

January

- **TO DO: Ellen** needs to determine date, location, time, agenda for 2018 Annual Meeting. **Done✓**
- **TO DO: Dan** will compare ownership list with County records. **Done✓**
- **TO DO: Dan** will modify the ownership spreadsheet to include a column for each year with YES/NO on spreadsheet for whether they contributed. **Done✓**
- **TO DO: Board** will compose the March meeting notice, using same wording from 2017 letter, modified with road repair examples (e.g., the number of road repairs due to storms and the number of preventative work projects. "Did you know that in 2017 ...". Keep to one page.
- **TO DO: Linda** will update the 2018 Contribution Form. **Done✓**

February

- **TO DO: Linda** will send out March Annual Meeting notice with contribution request letter (via snail mail).

March

- Hold Annual Meeting.

April

- Membership Outreach - Tentative
 - Phase One: Send out a second contribution fund request letter to people who contributed in 2017 but have not contributed to-date in 2018.
 - **TO DO: Board** will create a letter using Ron's letter with modifications and with updated road repair examples.
 - **TO DO: Dan** will create the list of those to receive the letter.
 - **TO DO: Linda** will send out the Phase One letter (via snail mail or email).
 - Phase Two: Ask Diane Kuntz and Anita Dobbs (membership volunteers) to reach out to those who did not contribute in 2017 and have not contributed to-date in 2018.
 - **TO DO: Dan** will create the list of those to be contacted, including name, telephone, email, and local address.
 - **TO DO: Board** will create script for Diane/Anita with what to say to folks they contact.

- **TO DO: Diane and Anita** will contact people through email, telephone or face-to-face conversations.
- Members asked Dan for more details on the contribution history of the owners/residents who responded to the second appeal letter sent out earlier this year.
 - Of the 22 responders who sent in contributions after receiving the letter:
 - Two gave last year,
 - Four had given at some time in the past (four or more years ago), and
 - The remaining 16 were first-time contributors.
 - Comparing the 2016 and 2017 contribution lists,
 - 16 who gave in 2016 did not give in 2017 (some of these are no longer owners).

2. Roads ... (Geary)

- Briefly discussed the Road District background information created by Dan The Board agreed it is good to have this background information.
 - There was no current interest among Board members in pursuing formation of a road district, due to the time and money commitment required, and to uncertainty about the quality of maintenance under outside control.
- Geary discussed the already completed road projects and the need to complete more of the back-logged of road needs and more preventative maintenance.
 - We still have badly needed repairs to-do: Singletree near Old Vine and Coyote has deep ruts and put rolling dips in to slow the water down coming off the rock hills.
 - Also on Rocking Chair near Uphill where wash crosses, we need a few loads of dirt. The ruts need to be filled in.
- Geary described a new expenditure that needs the Board approval - \$1,510.00.
 - We need to spend \$\$ to make repairs to Singletree above and below Old Vine. This will take 6 hours of Sean Molina's time @\$85/hr for \$510.00 plus 5 loads of fill dirt @\$200/load for \$1,000.
 - **REQUEST TO SPEND ROAD FUNDS: \$1,510 – APPROVED.**
 - Geary will coordinate Gary's dirt loads and Sean's equipment work.
 - We need to be cautious about going below the reserve in the bank.
- Additional possible road projects in the Manor include creating a rolling dip along Wagon Wheel and Uphill between Stork and Hanley properties. These driveways contribute significant rain runoff on Uphill. The goal would be to move the water off Uphill and back into the desert on these two properties.
 - **TO DO: Geary and Dan** will review drainage and will contact Chris Hanley, when appropriate.
- More private road signs need to be installed.
 - **TO DO: Geary** will install private road signs.
- Road Party in December for Singletree repairs: December 2 or December 9.
 - **TO DO: Geary** will confirm the date. **DONE✓**
- December Board meeting: tentative dates- December 16 or December 17, 2017.
 - **TO DO: Ellen** will confirm the date. Meeting was rescheduled for January 21 **DONE✓**
- Meeting adjourned at 4:00pm.