



*Monument Manor Neighborhood Association*

PO Box 892 • Joshua Tree, CA 92252

www.monumentmanorneighborhood.com

**Virtual Board Meeting via Zoom (set-up by Dan)  
Tuesday, June 1, 2021 @ 5:30pm**

**Post-meeting note: Minutes approved by the Board on September 1, 2021**

**Attendance: Geary Hund, Ron Bastrup, Bill Gilman, Dan Stork (meeting facilitator), Linda Doyle**

**Agenda items**

**1. Approve April 17, 2021 board meeting minutes**

Minutes were reviewed. Dan asked if there were any questions/corrections/discussion for April 2021 minutes. Dan Stork made motion to accept April 2021 minutes. Ron Bastrup seconded motion. No objections were noted. No one was opposed. **Minutes were adopted.**

Bill asked that meeting be recorded. Dan set recording button through Zoom.

**2. Treasurer's report ... Dan Stork**

Dan reviewed treasurer's report. He reminded board that we have large balance and need to start on some roads projects.

	2020	General Meeting 2021	Current
Beginning balance January 1	\$11,657.04	\$7,912.97	\$7,912.97
Ending balance	\$7,912.97	\$11,706.70	\$19,877.47
Cash contributions ( <b>before</b> PayPal fees)	\$11,780.00	\$4,205.00	\$12,510.00
Mailbox fees	\$300	\$0	\$0
Number of cash contributors	107	27	86
Participation rate	48%+	12% (it's early)	40%
PayPal contributions	40	17	37
PayPal fees	\$223.07	\$82.41	\$181.77
Road labor	\$4,655.00	\$0	\$0
Dirt	\$8,800.00	\$0	\$0
Liability insurance	\$1,733.26	Est. \$2000	?
Total road expense	\$13,455.00	\$0	\$0
Misc. expenses (PO Box rental, bank fees, mailbox locks, Zoom, ARTS-MU fee)	\$494.78	\$178.98	268.94
Contributed expenses: Mailing, web site, domain name*	\$111.15	\$81.09	\$266.99
Total expenses (roads, fees, insurance)	15,906.11	\$260.07	\$565.93
* Board Secretary or Treasurer			

## Notes

1. Figure for liability insurance for 2021 is an estimate. Bill will come due in June.
2. Census of owners: 222 owners, 266 parcels.
3. Membership roster was partially updated during December, by comparison of all parcels with Assessor's database. Current owner names are available on Internet, but mailing addresses are not. Mailing addresses have been available through Intranet terminals in County office building, but Treasurer did not visit this office during pandemic until 5/28. Earlier, County staff kindly supplied us with USPS mailing addresses of parties for whom we did not have email addresses. Please advise MMNA of ownership changes that you know of, to help us stay current.
4. Property turnover: 14 parties acquired 1 or more parcels each in Monument Manor during 2020. At least 7 parties acquired 1 or more parcels each in Monument Manor during 2021. These 7 are in Assessor's database; at least 3 other properties are known or believed to have changed hands, but have not been recorded by County.
5. Expenses exceeded contributions by \$3826.11 in 2020. Shortfall can mostly be attributed to large increase in cost of dirt.
6. 10 individual USPS mailings have been returned as undeliverable from addresses in County database. We will omit these owners from future mailings.

Dan asked if there were any questions/corrections/discussion for the Treasurer's Report. Ron made motion to accept Treasurer's Report. Geary Hund seconded motion. No objections were noted. No one was opposed. **Treasurer's Report was adopted.**

### 3. Road projects – Geary Hund

Discussion: Geary believes we are low on dirt. He will talk with Sean and/or Gary Ward for a bid. He advised us that the dirt may be more expensive because in his professional opinion, we need completely clean dirt with no chunks of asphalt. He has found that dirt laced with asphalt results in asphalt working its way out of the dirt, thereby reducing the effectiveness of the compacted dirt.

**TO DO: Geary will get bid on dirt - by July 1, 2021.**

**TO DO: Geary will identify a few places to put fill dirt to raise the road bed – by July 1, 2021.**

**TO DO: Geary will identify locations for new speed limit signs and place sign order – by July 1, 2021.**

**TO DO LATER THIS SUMMER: Geary would also like to work on big rolling dips on Uphill, improving side drainage so that rain water directs to sides of road instead of down center of road. He suggested we could place some large rocks to line side drainage areas to stop erosion during/after rain event.**

Dan asked Geary and Bill about area on Singletree where homeowner built rock drain to side of road. Has it been effective? Lessons learned? Bill said it is hard to say because of lack of rain. Geary was no sure if these efforts will last with heavy rain. Most likely major monsoon rain event will blow out drain built by home owner. It is also possible that homeowner's efforts could redirect water and damage lower section of Singletree. Geary believes we need solution that will address homeowner's concerns while protecting entire roadway and other homes. Geary displayed google earth map to discuss wash. Linda suggested that Bill and Geary meeting with homeowner. Geary thought letter outlining MMNA's concerns may work.

Bill asked what can be done with sand piled up on side of roads. Geary does not approve of reusing sand on road repairs. Ron asked if we should contact other owners about do-it-yourself road repairs.

**TO DO: Geary will draft letter to homeowner and send it to board for review – June 15, 2021.**

**TO DO: Ron will draft email to residents about "don't solve it yourself, instead work with MMNA to find solution" and will send draft email to board for review – June 15, 2021**

### 4. Traffic (JTNP plans, letters to Superintendent) – Bill

20 owners have submitted letters to MMNA. Geary suggested that we may want to contact Rept. Jay Obernolte, 8<sup>th</sup> District, who represents our community in Congress. As a reminder, Monument Manor has 216 owners with 266 parcels.

**TO DO: Linda will create PDF of 20 letters to Supt. Smith and email to Bill. Done ✓**

TO DO: Bill will create cover letter, and send PDF to Supt. Smith via email and printed USPS.

TO DO: Bill will create draft letter to Rep. Jay Obernolte and send to board for review.

TO DO: Geary will provide specific feedback to Bill on letter to Rep. Jay Obernolte.

5. Administration issues (incorporation, insurance, PayPal ownership, MMNA Facebook page)
- a. Dark Skies: Update needed about recent Dark Skies meeting with San Bernardino County Supervisors. Geary suggested owners may want to write letters supporting dark skies in our area.

TO DO: Dan will contact Luke Sabala asking for report on dark skies efforts for upcoming board meeting.

b. Incorporation 501(c)4: Bill has not heard back from CA Secretary of State after we submitted ARTS-MU application to become a mutual benefit corporation. Dan checks our PO Box regularly with no correspondence regarding our application. Dan also understands that we will need EIN in order to file for 501(c)4. We need to wait for approval before we can proceed.

TO DO: Bill will contact CA Secretary of State for status update on our ARTS-MU application.

TO DO: Dan will contact Shelley Abbott after Bill hears back from CA Secretary of State.

c. Insurance: Bill wrote to James Christ, Merrick Insurance for update. Mr. Christ responded, “Thank you so much for reaching out regarding the quote. Not sure what the hold up is with my underwriter, I’ll follow up tomorrow for the quote. I’m confident I can produce.”

d. PayPal ownership: It is currently in Ellen Jackman’s name (past MMNA president). It was determined that Dan Stork should be owner of PayPal account since he is current MMNA treasurer.

TO DO: Dan and Bill will work offline to change PayPal ownership to Dan.

e. MMNA Facebook page: Within last few months Bill created MMNA Facebook page so that people could discuss issues affecting our community. While he believes more communication is better than less, Bill is concerned it could turn into big time effort to maintain. Other board members weren’t sure Facebook is best platform for owners to communicate about common issues/solutions.

TO DO: Bill will continue to build MMNA Facebook page but won’t go “Live”.

6. Next board meeting: beginning of September 2021.

7. Adjourn: 7:01pm

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