



Monument Manor Neighborhood Association

PO Box 892 • Joshua Tree, CA 92252

www.monumentmanorneighborhood.com

MMNA Board Meeting

Jan. 17, 2023, 4:45 p.m.

Zoom

Minutes approved by the Board on April 4, 2023

Agenda

1. Call to Order; Roll Call x:xx pm

Attendance: Dan Stork, Mark Wheeler, Linda Doyle, Geary Hund, Terry Stone, Daniel Brenner, Bill Gilman

2. President’s Comments

None.

3. Review and approval of November 8 Minutes

- Minutes for November 8 meeting were sent to Board prior to meeting. Mark asked if there were any questions/discussion. None were made. **Dan Stork** made a motion to accept November 8, 2022 minutes. **Mark Wheeler** seconded motion. No objections were noted. All in attendance were in favor. **Minutes were adopted.**

TO DO: Linda will post approved minutes on MMNA website. **Done✓**

4. Visitor Introductions – Mark asked everyone to introduce themselves.

- Dave Cox, Mark Walsh, Jim Taylor.

5. Reports

- Treasurer’s report (Dan)

Finances Final Report for 2022

Year	2021	2022
Accounting period	1/1/-12/31	1/1-12/31
Revenue		
Cash Contributions	27,810.00	21,420.00
Bank account interest	1.12	1.16
Highway mailbox key deposits		
Direct payment of expenses by board members	190.99	224.45
Total Revenues	\$28,002.11	\$21,645.61

Expenses		
Tractor services	6,740.00	6430.00
Fill dirt	5,250.00	5250.00
Liability insurance	1,696.60	1928.00
Signs and sign equipment		2,815.14
PO box rental	149.00	182.00
Mailings	81.09	444.24
Website	47.90	
PayPal fees	522.37	377.67
Highway mailbox lock replacement		
Zoom subscription	197.29	149.90
Incorporation fees	1,652.65	-951.53
Tax consulting and return preparation	200.00	250.00
Printing	119.36	
Total Expenses	\$16,656.26	\$16,875.42
Ending Checking Account balance	\$19,506.82	\$24,276.91
Number of contributors	107	89
Participation	48%	41%

Dan asked for comments/questions about the report. There were none.

- Roads' report (Geary)

Geary stated that there has been over 4 inches of rain in Monument Manor since July 1, 2022. Luckily the rain came in increments over the year and the roads have held up and are in good condition. Geary surveyed the roads today making a list of needed repairs and future preventative work. He believes this is a good time to move forward with the work. Geary will put together a list of repairs and send the list to the board for approval. After the board's approval he will send a bid to Sean Molina, local roads contractor.

Upon inspection Geary was informed that a homeowner on Uphill has recently made changes to the rolling dip in front of their home because the rain runoff was causing erosion to their property. Geary spoke with homeowners and let them know that in the future they should reach out to MMNA and that we would work on the road issue at no cost to them. Geary reminded the homeowners that the rolling dips keep sand from building up at the bottom of Uphill and changes to the rolling dip can have negative consequences for neighbors below at the bottom of Uphill.

In addition to road repairs, Geary is going to be proposing some changes regarding more preventative work, rolling dips, sand removal, potholes etc. He believes this is a good time to do preventative work.

Dan commented that there is a significant pothole 20 yards north of the rolling dip on Uphill in front of the Vellonakis property. Geary noted the issue.

- At-Large board member reports

Daniel – no new updates to report.

Bill – no new updates to report.

6. Discussion agenda

- General Meeting: Planning. Among many other details, the date, time. Location and agenda need to be addressed, as well as the cover letter/invitation in which these details are included. What is hoped to be accomplished at the meetings needs also to be discussed.

Mark suggested MMNA invite Dawn Rowe, County Supervisor to our MMNA annual meeting March. Topics of discussion could include: STRs and maintenance of the roads. Terry noted that Dawn Rowe has a new field rep, Glen Harris. She believed that Glen would be a great guest to the MMNA meeting and his presence at the meeting would give residents a way to speak directly with the County. Dan asked if Terry could invite Dawn Rowe through Glen Harris to the general meeting. If not Dawn Rowe, then invite Glen Harris.

TO DO: Terry will invite Dawn Rowe through Glen Harris. **Done✓**

Mark also suggested that the Captain of the JT Fire Department could be invited to talk about a fire defense plan for Monument Manor.

Mark indicated that two important topics for the MMNA annual meeting are: (1) Strategic Plan, goals and objectives and (2) Volunteers.

Dan discussed the date and place for the March MMNA annual meeting. The group agreed that either March 18 or March 25 are good dates and that we'd like to hold the meeting at Bobby Furst's property again this year.

TO DO: Dan will contact Bobby Furst about March 18 or March 25. **Done✓**

NOTE: After the board meeting Bobby Furst confirmed that we could hold the annual meeting at Furstworld on **Saturday, March 18 from 3-5pm**. Thank you Bobby!

Membership mailings: The group agreed that February 15 is a good target date to send out Cover Letter, Agenda Meeting Notice and 2023 Membership Form to owners in Monument Manor via USPS.

Linda has a planned medical out-of-office from Feb 2 – April 2, so Terry and Geary offered to help with mailings. Linda agreed to get as many of the documents completed, printed and handed off to Terry and Geary prior to her medical leave.

NOTE: After the board meeting, Linda's planned medical leave has changed to January 26 – March 26.

TO DO: Linda will create 2023 Membership Form. **Done✓**

TO DO: Linda will create a draft Meeting Notice and share with board. **Done✓**

TO DO: Linda will send a draft Cover Letter to Geary and Terry. **Done✓**

TO DO: Linda will send a draft Cover Letter to the board, as well. **Done✓**

TO DO: Linda will send draft agenda to board members.

Strategic Plan for Annual Meeting Agenda

Geary will provide a general summary of Strategic Plan at the annual meeting.

TO DO: Linda asked Geary to create a summary email about the Strategic Plan and Neighborhood Survey results and then she will send out an email prior to annual meeting with a link to the Neighborhood Survey results.

TO DO: Geary will bring printed copies to the annual meeting.

Call for Volunteers: Dan indicated that we should have a time during the annual meeting to put a call out for volunteers and for additional at-large board members. At Dan's request Mark wrote an email calling for volunteers with MMNA. Geary suggested an addition to Mark's email stating that the Neighborhood Survey sent out this past summer was anonymous, so if anyone expressed interest in volunteering when they completed survey that we would not have their contact information. Otherwise, people that expressed interest might not reply thinking that we already have that information from them. Geary suggested that we add this to the bottom of Mark's email:

Note: The survey we sent out this past summer was anonymous, so if you expressed interest in volunteering when you took it, please send us your contact information and what you are interested in participating in, e.g., road work parties, social events, serving on the board or committees, or lending your expertise in a certain area (please specify). Thank you!

After discussion, it was noted that Mark is not willing to allow any changes to his email. It was agreed that Geary will create another email with his issues and send this out separately. Dan asked if any board member would be willing to be the contact person on this email. Terry volunteered to be this person but requested that we use the info@monumentmanorneighborhood.com email address. She will check the incoming emails for responses.

TO DO: Linda will add Terry's name and the info@monumentmanorneighborhood.com to Mark's email and send to the board for approval. **Done✓**

TO DO: Geary will work with Linda to send a separate email stating: **Note: The survey we sent out this past summer was anonymous, so if you expressed interest in volunteering when you took it, please send us your contact information and what you are interested in participating in, e.g., road work parties, social events, serving on the board or committees, or lending your expertise in a certain area (please specify). Thank you!** **Done✓**

The discussion continued regarding volunteers and what they would do with MMNA. Terry indicated that we have talked about neighborhood party, roads, and we should look to the Strategic Plan as a guide to what type of actions we might want to take and how to best utilize volunteers. We discussed establishing a membership committee, marketing committee, and create a welcome packet for new owners.

TO DO: Daniel agreed that he would take charge of the Welcome Packet.

All board members should review the Strategic Plan and Neighborhood Survey results prior to the annual meeting. Geary suggested that we should schedule a meeting after the annual meeting talk about the goals and objectives from the Strategic Plan.

Election of 2023 Officers: Mark Wheeler is stepping down as president. Terry indicated that she is willing to step up and be elected as the new president. This leaves the VP position open. Daniel indicated that he is willing to step up and be elected as the new VP. Geary thought we should recruit for one or two more at-large board members.

- Strategic Plan Objectives (time permitting): Time permitting at the annual meeting, we could brainstorm ideas for volunteers and that it should be based on the Strategic Plan and the Neighborhood Survey results.

7. Board member comments and suggestions/requests for future agenda items – None.

8. Visitor Comments: None

9. Next board meeting date, time and location

Tues, April 11 @ 4:45pm on zoom and at someone's house. **Post-meeting date change to: April 4, 2023.**

Dan mentioned that he has purchased a zoom room camera for the next hybrid meeting that will help people attending via zoom to better hear all the speakers at the in-person location.

10. Adjourn @ 5:43pm

11. Closed Session: Board members only.

Mark tendered his formal resignation as president as of now. He believes his remaining time in Monument Manor is needed to prepare for his upcoming move to Germany in March. He asked to be taken off the board email distribution list but would be willing to help out with the membership mailings. Everyone agreed that Terry will preside at the March annual meeting. Mark was thanked for his efforts of MMNA president this past year.

12. Final Adjourn @ 5:46pm.